

# *Mid-Michigan Community Fire Control Board*

## *Meeting Agenda*

*Tuesday, May 14, 2019*

*5:30 P.M. Location: City of St. Louis – Council Chambers*

1. Call to Order.
2. Roll Call.
3. Approval of Meeting Minutes – Regular Meeting February 12, 2019
4. Public Comments: restricted to (3) three minutes regarding issues not on this agenda.
5. Claims & Accounts -  
February 1, 2019 through April 30, 2019 for \$45,818.88. (Approve)
6. Financial Statements 4/30/19 (Receive and place on file)
7. Fire Chief's Report (Receive and place on file)
8. Michigan Mutual Aid Box Alarm System Association Agreement
9. Resolution 2019-02.....2018-2019 Budget Amendment
10. Other Business
11. Public Comment
12. Adjournment

**MINUTES  
FOR APPROVAL**

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Chair Kevin Beeson at 5:30p.m., on Tuesday, February 12, 2019.

Members Present: Chair Kevin Beeson, Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena, Don Long

Members Absent:

Others in Attendance: Fire Chief Rich Apps, Dick Prestage, Bill Coty

**Election of Chair and Vice-Chair.**

Moved by Member Marr, supported by Member Giles, to approve the appointment of Kevin Beeson as Chairman of the Mid-Michigan Community Fire Board. All ayes carried the Motion.

Moved by Member Marr, supported by Member Long, to approve the appointment of Kurt Giles as Vice-Chair of the Mid-Michigan Community Fire Board. All ayes carried the motion.

**Minutes.**

Moved by Member Giles, supported by Member Bajena, to approve the minutes of the November 13, 2018 meeting. All ayes carried the motion.

**Public Comment.**

None

**Claims and Accounts.**

The Fire Board reviewed the Claims & Accounts.

Moved by Member Giles, supported by Member Long, to approve the Claims & Accounts for November 1, 2018 to January 31, 2019 in the amount of \$76,569.66. All ayes carried the motion.

**Financial Statements.**

The Fire Board reviewed and discussed the Financial Statements of January 31, 2019 and placed on file.

**Audited Financial Statements.**

Audited Financial Statements for year ended June 30, 2018 were reviewed, discussed and placed on file.

**Set Meeting Dates & Times.**

Moved by Member Marr, supported by Member Giles, to approve meeting dates and times for the mid-Michigan Community Fire Board for 2019-2020 as the 2<sup>nd</sup> Tuesday of August, November, February and May at 5:30 pm, meetings to be held at City Hall. All ayes carried the motion.

Meeting Schedule will be as follows:

August 13, 2019  
November 12, 2019  
February 11, 2020  
May 12, 2020

**Fire Chief's Report.**

The Fire Chief's Report was reviewed, discussed, and placed on file.

Motion by Member Beeson, supported by Member Giles, to offer the used extrication equipment for sale by best offer to a public agency. All ayes carried the motion

**Adoption of the 2019-2020 Budget – Resolution 2019-01**

The following preamble and resolution were offered by Member Marr, and supported by Member Giles:

**WHEREAS**, it is necessary for the Mid-Michigan Community Fire Control Board to authorize the expenditure level and contributions from the respective entities for the 2019-2020 fiscal year.

**WHEREAS**, the Mid-Michigan Community Fire Control Board has reviewed the summaries of prior year results and the requests made by the Fire Chief for the upcoming year.

**NOW THEREFORE IT BE RESOLVED**, the Mid-Michigan Community Fire Control Board has adopted its budget for the 2019-2020 Fiscal Year summarized as follows:

FUND BALANCE CHANGE	2019-2020
Beginning Balance - Committed for Equipment	208,913
Additions to Equipment Commitment	80,000
Expenses - Use of Equipment Funds	(225,000)
Ending Balance - Committed for Equipment	63,913
Beginning Balance - Unassigned	208,899
Revenue	278,532
Expenses	(248,532)
Transfers to Equipment Commitment	(30,000)
Ending Balance - Unassigned	208,899

**BE IT FURTHER RESOLVED** that member contributions are expected as follows for the 2019-2020 Fiscal Year. One half will be payable July 2019 and the other half payable January 2020.

	St. Louis	Bethany	Jasper	Pine River	Total
Member Contributions 2019-2020	97,953.40	41,938.87	67,758.09	62,981.64	270,632.00

**BE IT FURTHER RESOLVED** that authorized salary and per diem rates shall be as follows:

Fire Chief	\$2,509 annual
Assistant Chief	1,516 annual
Captain	1009 annual
Lieutenant	632 annual
2 <sup>nd</sup> Lieutenant	288 annual
Equipment Officer	575 annual
Training Officer	575 annual
Fire Fighter II runs/drills	28.75 per run
Rookie run/drills	9.93 per run
Rescue runs	25.88 per run

**BE IT FURTHER RESOLVED** that the adoption of this budget is at the total operating level. Officials responsible for the expenditures authorized in the budget may expend funds up to, but not to exceed, the total appropriation authorized.

**BE IT FURTHER RESOLVED** that payment of claims (bills) shall be approved by the Fire Chief and/or the City of St. Louis Manager prior to being paid. The City Treasurer may authorize the payment of payroll related items as well as certain bills prior to approval to avoid late penalties, service charges and interest (primarily utilities). The Mid-Michigan Community Fire Control Board shall receive a list of claims (bills) paid for their concurrence of approval at the next Board meeting.

**BE IT FURTHER RESOLVED** that the Board Treasurer shall provide the Board at each meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts of the Fire Department.

**BE IT FURTHER RESOLVED** that the Fire Chief and Board Treasurer will monitor the budget. Whenever it appears that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, the Treasurer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or use of fund balance or both.

Ayes: Marr, Giles, Bajena, Long, Beeson

Nays: None

Absent: None

**Community Facility Loans and Grants (Equipment and Vehicles) Federal Catalog Number 10.766.**

Member Marr requested Board authorize the Fire Chief and/or Board Secretary to execute and sign documents related to the pre-application submission, application, and acceptance of Community Facility Loans and Grants (Equipment and Vehicles) Federal Catalog Number 10.766. Commit, as a first priority, Equipment Reserves as the Fire Departments share of match funds for the program to the extent needed.

Moved by Member Long, supported by Member Bajena, to authorize the Fire Chief and/or Board Secretary to execute and sign documents related to the pre-application submission, application, and acceptance of Community Facility Loans and Grants (Equipment and Vehicles) Federal Catalog Number 10.766. Commit, as a first priority, Equipment Reserves as the Fire Departments share of match funds for the program to the extent needed. Additionally this authorization, if needed, is extended to any other grant opportunities for equipment which they may find.

**Other Business.**

None.

**Public Comment.**

Chairman Beeson at sometime in the near future would like to have some strategic planning sessions to talk about future fire truck replacements as well as other equipment. Additionally to do some succession planning.

Member Bajena expressed her appreciation for the education course on the Charleston 9.

Chief Apps gave kudos to Bill Coty for all his work in organizing and putting together fantastic training programs.

The meeting was adjourned at 6:30 p.m.

Bobbie Jo Marr, Secretary

# CLAIMS AND ACCOUNTS



Check Date	Check	Vendor Name	Amount
Bank 0023 FIRE - MID MICHIGAN			
02/25/2019	49(E)	FIRE DEPARTMENT PAYROLL FUND	6,074.46
03/29/2019	50(E)	FIRE DEPARTMENT PAYROLL FUND	5,159.66
04/26/2019	51(E)	FIRE DEPARTMENT PAYROLL FUND	5,529.74
02/06/2019	4520	ABC FASTENER GROUP, INC.	0.00
		Void Reason: WRONG VENDOR	
02/06/2019	4521	BIOCARE, INC	7,155.00
02/06/2019	4522	CITY OF ST LOUIS	1,271.67
02/06/2019	4523	FIRST DUE FIRE SUPPLY	394.83
02/06/2019	4524	FRONT LINE SERVICES, INC	337.95
02/06/2019	4525	GRATIOT COUNTY FIRE CHIEF'S ASSOC	334.08
02/06/2019	4526	KEITH MCJILTON	84.70
02/06/2019	4527	THE SHOP GRAPHICS AND DESIGN	797.97
02/06/2019	4528	TOTAL FIRE PROTECTION, INC	500.00
02/20/2019	4529	A - 1 TRUCK PARTS INC	82.94
02/20/2019	4530	BLARNEY CASTLE FLEET PROGRAM	236.67
02/20/2019	4531	CHARTER COMMUNICATIONS	237.38
02/20/2019	4532	CITY OF ST LOUIS PURCHASE CARDS	8.00
02/20/2019	4533	DISCOUNT DUMPSTER LLC	420.00
02/20/2019	4534	GREATAMERICA LEASING CORP	19.90
02/20/2019	4535	INTERNATIONAL ASSOCIATION OF	265.00
02/20/2019	4536	MICHIGAN STATE FIREMAN'S ASSOC	218.96
02/20/2019	4537	SUMMIT COMPANIES	525.00
02/26/2019	4538	CONSUMERS ENERGY	318.33
03/06/2019	4539	A - 1 TRUCK PARTS INC	19.47
03/06/2019	4540	CITY OF ST LOUIS	1,260.46
03/06/2019	4541	FIRE SUPPRESSION PRODUCTS	1,475.00
03/06/2019	4542	FIRST DUE FIRE SUPPLY	435.72
03/06/2019	4543	GRATIOT COUNTY FIRE CHIEF'S ASSOC	234.00
03/06/2019	4544	KEITH MCJILTON	61.60
03/06/2019	4545	PRO COMM INC	96.00
03/06/2019	4546	RICHARD APPS	584.83
03/06/2019	4547	THE SHOP GRAPHICS AND DESIGN	140.00
03/06/2019	4548	WALMART COMMUNITY/RFCSLLC	77.88
03/19/2019	4549	BLARNEY CASTLE FLEET PROGRAM	306.12
03/19/2019	4550	CHARTER COMMUNICATIONS	239.54
03/19/2019	4551	CITY OF ST LOUIS PURCHASE CARDS	8.00
03/19/2019	4552	CONSUMERS ENERGY	322.08
03/19/2019	4553	FRONT LINE SERVICES, INC	537.50
03/19/2019	4554	GREATAMERICA LEASING CORP	15.77
03/19/2019	4555	KEITH MCJILTON	8.96
03/19/2019	4556	MIDLAND CO. FIREFIGHTERS	250.00
03/19/2019	4557	PRO COMM INC	345.00
04/03/2019	4558	CITY OF ST LOUIS	824.05
04/03/2019	4559	DISCOUNT DUMPSTER LLC	292.50
04/12/2019	4560	CITY OF ST LOUIS	374.60
04/17/2019	4561	APOLLO FIRE EQUIPMENT	2,552.24
04/17/2019	4562	BLARNEY CASTLE FLEET PROGRAM	203.38
04/17/2019	4563	CITY OF ST LOUIS PURCHASE CARDS	8.00
04/17/2019	4564	CONSUMERS ENERGY	227.92
04/17/2019	4565	DANKO EMERGENCY EQUIPMENT	122.11
04/17/2019	4566	DISCOUNT DUMPSTER LLC	45.00
04/17/2019	4567	FRONT LINE SERVICES, INC	3,950.00
04/17/2019	4568	GREATAMERICA LEASING CORP	1.56
04/17/2019	4569	JANSON EQUIPMENT COMPANY	264.89
04/17/2019	4570	KEITH MCJILTON	4.34
04/17/2019	4571	MY-LOR INC	515.08
04/17/2019	4572	PINE RIVER AUTOMOTIVE	43.04

0023 TOTALS:

(1 Check Voided)

Total of 55 Disbursements:

45,818.88

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS

CHECK DATE FROM 02/01/2019 - 04/30/2019

Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/06/2019	0023	4520	A348003	ABC FASTENER GROUP, INC.	SCREWS/NUTS		** VOIDED **
				Void Reason: WRONG VENDOR			
02/06/2019	0023	4521	5654	BIOCARE, INC	FIRE FIGHTER PHYSICALS	206.336.710.000	7,155.00
02/06/2019	0023	4522	01292019	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	447.62
		4522	860		OVERHEAD SERVICE CHARGES JAN 2019	206.336.950.000	824.05
							1,271.67
02/06/2019	0023	4523	18-1186	FIRST DUE FIRE SUPPLY	RECHARGEABLE BATTERY	206.336.930.000	394.83
02/06/2019	0023	4524	31858	FRONT LINE SERVICES, INC	HOSE	206.336.930.000	337.95
02/06/2019	0023	4525	CHARLESTON 9-73	GRATIOT COUNTY FIRE CHIEF'	CHARLESTON 9 SEMINAR	206.336.963.000	334.08
02/06/2019	0023	4526	01142019	KEITH MCJILTON	E-641 DRAWER SLIDES	206.336.930.000	84.70
02/06/2019	0023	4527	183	THE SHOP GRAPHICS AND DESI	FIRE DEPT SHIRTS	206.336.781.000	797.97
02/06/2019	0023	4528	46107	TOTAL FIRE PROTECTION, INC	ANNUAL FIRE PROTECTION INSPECTION	206.336.930.003	500.00
02/20/2019	0023	4529	198-361493	A - 1 TRUCK PARTS INC	DIESEL ADD	206.336.726.000	81.48
		4529	198-361680		MALE CONNECTOR	206.336.930.000	1.46
							82.94
02/20/2019	0023	4530	02012019F	BLARNEY CASTLE FLEET PROGR	FUEL CHARGES-FIRE	206.336.730.000	236.67
02/20/2019	0023	4531	0050808020219	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	237.38
02/20/2019	0023	4532	E020079VCG-F	CITY OF ST LOUIS PURCHASE	MICROSOFT 365-FIRE	206.336.801.000	8.00
02/20/2019	0023	4533	10735	DISCOUNT DUMPSTER LLC	SNOW PLOWING & SALTING	206.336.801.000	420.00
02/20/2019	0023	4534	24145990F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	19.90
02/20/2019	0023	4535	02092019	INTERNATIONAL ASSOCIATION	MEMBERSHIP RENEWAL	206.336.956.000	265.00
02/20/2019	0023	4536	3164	MICHIGAN STATE FIREMAN'S A	FIRE EDUCATION TOOLS	206.336.963.000	218.96
02/20/2019	0023	4537	1343534	SUMMIT COMPANIES	21 SCUBA TANKS HYDRO TESTED IN SHO	206.336.930.000	525.00
02/26/2019	0023	4538	206522895909	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	318.33
03/06/2019	0023	4539	198-362744	A - 1 TRUCK PARTS INC	RUBBER GROMMET/BACK UP LAMP	206.336.930.000	8.32
		4539	198-362727		LED MARK/MARK CLEAR PLUG	206.336.930.000	11.15
							19.47
03/06/2019	0023	4540	02282019-F	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	436.41
		4540	875		OVERHEAD SERVICE CHARGE	206.336.950.000	824.05
							824.05
							1,260.46

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS  
 CHECK DATE FROM 02/01/2019 - 04/30/2019  
 Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/06/2019	0023	4541	1287	FIRE SUPPRESSION PRODUCTS	FIRE CAP PLUS	206.336.726.000	1,475.00
03/06/2019	0023	4542	19-190	FIRST DUE FIRE SUPPLY	WINBRENNER INSULATED ONE PIECE LIN	206.336.781.000	435.72
03/06/2019	0023	4543	25	GRATIOT COUNTY FIRE CHIEF'	CLASS-25 TO SURVIVE	206.336.963.000	234.00
03/06/2019	0023	4544	02182019	KEITH MCJILTON	REIMBURSEMENT FOR MEAL AFTER FIRE	206.336.859.000	61.60
03/06/2019	0023	4545	32995	PRO COMM INC	VHF ANTENNAS	206.336.850.000	96.00
03/06/2019	0023	4546	02262019	RICHARD APPS	REIMBURSEMENT FOR FOOD FOR SALLADA	206.336.859.000	194.25
		4546	02192019		REIMBURSEMENT FOR 2 HOSE REELS	206.336.930.003	390.58
							584.83
03/06/2019	0023	4547	193	THE SHOP GRAPHICS AND DESI	JACKET?	206.336.956.000	140.00
03/06/2019	0023	4548	02012019F	WALMART COMMUNITY/RFCSSLIC	OPEN HOUSE FOR SALLADY SUPPLIES	206.336.726.000	77.88
03/19/2019	0023	4549	03062019F	BLARNEY CASTLE FLEET PROGR	FUEL CHARGES-FIRE	206.336.730.000	306.12
03/19/2019	0023	4550	0050808030219	CHARTER COMMUNICATIONS	CABLE/INTERNET-FIRE	206.336.920.000	239.54
03/19/2019	0023	4551	E0200700F2-FIRE	CITY OF ST LOUIS PURCHASE	MICROSOFT	206.336.801.000	8.00
03/19/2019	0023	4552	206167119351	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	322.08
03/19/2019	0023	4553	32030	FRONT LINE SERVICES, INC	TANKER 671 REPAIRS	206.336.930.000	260.00
		4553	32031		ENGINE 621 REPAIRS	206.336.930.000	52.50
		4553	32032		ENGINE 622 EPAIRS	206.336.930.000	225.00
							537.50
03/19/2019	0023	4554	24327055F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	15.77
03/19/2019	0023	4555	03042019	KEITH MCJILTON	BUILDING REPAIRS AND MAIN-REIMBURS	206.336.930.003	8.96
03/19/2019	0023	4556	566	MIDLAND CO. FIREFIGHTERS	2019 MEMBERSHIP DUES	206.336.963.000	250.00
03/19/2019	0023	4557	33053	PRO COMM INC	DEPOT REPAIR PAGER	206.336.850.000	345.00
04/03/2019	0023	4558	19-0000897	CITY OF ST LOUIS	OVEHEAD SERVICE CHARGE	206.336.950.000	824.05
04/03/2019	0023	4559	10876	DISCOUNT DUMPSTER LLC	SALTING AND PLOWING	206.336.920.000	247.50
		4559	10634		SALT PARKING LOT 12-24-18 PER 66	206.336.920.000	45.00
							292.50
04/12/2019	0023	4560	03302019	CITY OF ST LOUIS	UTILITIES-FIRE	206.336.920.000	374.60
04/17/2019	0023	4561	99567	APOLLO FIRE EQUIPMENT	AIR LIFITING BAGS	206.336.967.000	2,552.24
04/17/2019	0023	4562	04062019F	BLARNEY CASTLE FLEET PROGR	FIRE FUEL CHARGES	206.336.730.000	203.38
04/17/2019	0023	4563	E0200700F2-F	CITY OF ST LOUIS PURCHASE	MICROSOFT-FIRE	206.336.801.000	8.00

CHECK DISBURSEMENT REPORT FOR CITY OF ST LOUIS  
 CHECK DATE FROM 02/01/2019 - 04/30/2019  
 Banks: 0023

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
04/17/2019	0023	4564	205722248027	CONSUMERS ENERGY	ENERGY CHARGES-FIRE	206.336.920.000	227.92
04/17/2019	0023	4565	101529	DANKO EMERGENCY EQUIPMENT	SUPER SWIVEL JOINTS	206.336.930.000	122.11
04/17/2019	0023	4566	11014	DISCOUNT DUMPSTER LLC	SALTING OF PARKING LOT 03/02/19	206.336.920.000	45.00
04/17/2019	0023	4567	32140	FRONT LINE SERVICES, INC	BACK UP CAMERA/REPAIRS LEAK/REPAIR	206.336.930.000	3,950.00
04/17/2019	0023	4568	24505238F	GREATAMERICA LEASING CORP	COPIES-FIRE	206.336.726.000	1.56
04/17/2019	0023	4569	X444935	JANSON EQUIPMENT COMPANY	REPAIR RESCUE TRUCK	206.336.930.000	264.89
04/17/2019	0023	4570	01112019	KEITH MCJILTON	REIMBURSEMENT FOR SCREWS AND NUTS	206.336.930.000	4.34
04/17/2019	0023	4571	30885	MY-LOR INC	LAMINATED ID TAGS/ CUSTOMIZED ALUM	206.336.781.000	471.43
		4571	30940		LAMINATED ID TAGS	206.336.781.000	43.65
							515.08
04/17/2019	0023	4572	10184-702623	PINE RIVER AUTOMOTIVE	GLASS CLEANER/BLACK GOLD/OIL/MOTOR	206.336.930.000	43.04
02/25/2019	0023	49 (E)	02262019	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES ENDING 02/20/19	206.000.001.056	6,074.46
03/29/2019	0023	50 (E)	03202019	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES AND BENEFITS PAY ENDIN	206.000.001.056	5,159.66
04/26/2019	0023	51 (E)	04262019	FIRE DEPARTMENT PAYROLL FU	GROSS WAGES AND BENEFITS PAY ENDIN	206.000.001.056	5,529.74
				TOTAL - ALL FUNDS	TOTAL OF 56 CHECKS (1 voided)		45,818.88

--- GL TOTALS ---

206.000.001.056	FIRE PAYROLL ACCOUNT	16,763.86
206.336.710.000	EMPLOYEE BENEFITS	7,155.00
206.336.726.000	SUPPLIES	1,671.59
206.336.730.000	GAS & FUEL	746.17
206.336.781.000	UNIFORMS - TURNOUT GEAR	1,748.77
206.336.801.000	PROFESSIONAL SERVICES	444.00
206.336.850.000	COMMUNICATIONS	441.00
206.336.859.000	MEALS	255.85
206.336.920.000	UTILITIES	2,941.38
206.336.930.000	REPAIRS & MAINTENANCE	6,285.29
206.336.930.003	BUILDING MAINTENANCE	899.54
206.336.950.000	OVERHEAD CHARGES	2,472.15
206.336.956.000	MISCELLANEOUS	405.00
206.336.963.000	EDUCATION & TRAINING	1,037.04
206.336.967.000	CAPITAL OUTLAY BELOW CO POLICY	2,552.24
	TOTAL	45,818.88

# FINANCIAL STATEMENTS

Fund 206 MID MICHIGAN COMMUNITY FIRE DEPARTMENT

GL Number	Description	PERIOD ENDED 04/30/2018	PERIOD ENDED 04/30/2019
*** Assets ***			
206.000.001.005	FIRE CASH	310,471.33	321,236.48
206.000.001.056	FIRE PAYROLL ACCOUNT	1,001.71	3,057.66
206.000.003.000	CERTIFICATE OF DEPOSIT	0.00	100,000.00
206.000.016.000	FIRE RESTRICTED/DESIGNATED CASH	125,213.38	100,196.04
206.000.017.006	FIRE RESTRICTED CASH EQUIP	19,566.85	19,576.63
<b>Total Assets</b>		<b>456,253.27</b>	<b>544,066.81</b>
*** Liabilities ***			
206.000.202.000	ACCOUNTS PAYABLE	(432.96)	0.00
206.000.228.000	DUE TO STATE OF MICHIGAN	(0.01)	1,631.63
206.000.230.000	DUE TO OTHER GOVERNMENTS	250.00	200.00
<b>Total Liabilities</b>		<b>(182.97)</b>	<b>1,831.63</b>
*** Fund Balance ***			
206.000.387.000	FB DESIGNATED FOR TRAINING	11,293.41	10,514.60
206.000.388.000	DESIGNATED FOR EQUIPMENT	133,486.82	208,584.11
206.000.390.000	FUND BALANCE	208,950.00	201,129.65
<b>Total Fund Balance</b>		<b>353,730.23</b>	<b>420,228.36</b>
<b>Beginning Fund Balance</b>		<b>353,730.23</b>	<b>420,228.36</b>
<b>Net of Revenues VS Expenditures</b>		<b>102,706.01</b>	<b>122,006.82</b>
<b>Ending Fund Balance</b>		<b>456,436.24</b>	<b>542,235.18</b>
<b>Total Liabilities And Fund Balance</b>		<b>456,253.27</b>	<b>544,066.81</b>

PERIOD ENDING 05/31/2019

MID-MICHIGAN COMMUNITY FIRE CONTROL BOARD

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 05/31/2019	AVAILABLE BALANCE	% BDGT USED	END BALANCE 06/30/2018
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT						
Revenues						
206.000.665.000	INTEREST	400.00	345.04	54.96	86.26	420.25
206.000.678.000	MISCELLANEOUS REIMBURSEMENT	0.00	1,930.76	(1,930.76)	100.00	100.00
206.000.695.000	MISCELLANEOUS	0.00	703.01	(703.01)	100.00	1,570.00
206.336.580.000	MEMBER CONTRIBUTIONS OPERATING	270,226.00	270,226.00	0.00	100.00	252,938.00
206.336.607.000	CLASS FEES/DONATIONS/GRANTS	7,500.00	0.00	7,500.00	0.00	14,320.00
206.336.674.000	CONTRIBUTIONS	0.00	9,800.00	(9,800.00)	100.00	15,500.00
206.336.675.000	DONATIONS	0.00	24,000.00	(24,000.00)	100.00	600.00
TOTAL REVENUES		278,126.00	307,004.81	(28,878.81)	110.38	285,448.25
Expenditures						
206.336.702.004	SALARY & WAGES - FIREMEN	51,000.00	28,824.09	22,175.91	56.52	37,801.37
206.336.702.009	SALARY & WAGES - RESCUE	35,700.00	21,139.25	14,560.75	59.21	28,663.25
206.336.710.000	EMPLOYEE BENEFITS	15,763.00	15,411.15	351.85	97.77	18,160.47
206.336.710.009	EMPLOYEE BENEFITS - RESCUE	10,639.00	5,107.46	5,531.54	48.01	6,185.37
206.336.726.000	SUPPLIES	5,344.00	4,124.66	1,219.34	77.18	3,524.61
206.336.729.000	POSTAGE	250.00	0.00	250.00	0.00	27.42
206.336.730.000	GAS & FUEL	4,500.00	2,083.22	2,416.78	46.29	2,088.48
206.336.781.000	UNIFORMS - TURNOUT GEAR	21,700.00	13,048.56	8,651.44	60.13	28,923.18
206.336.801.000	PROFESSIONAL SERVICES	8,937.00	6,120.55	2,816.45	68.49	6,382.00
206.336.850.000	COMMUNICATIONS	7,469.00	4,156.37	3,312.63	55.65	4,282.67
206.336.859.000	MEALS	1,000.00	586.27	413.73	58.63	234.59
206.336.860.000	TRAVEL/CONF/WORKSHOPS	1,900.00	0.00	1,900.00	0.00	849.25
206.336.900.000	PRINTING & PUBLISHING	250.00	0.00	250.00	0.00	0.00
206.336.910.000	INSURANCE & BONDS	12,500.00	12,987.00	(487.00)	103.90	11,272.00
206.336.920.000	UTILITIES	14,075.00	10,044.38	4,030.62	71.36	10,552.62
206.336.930.000	REPAIRS & MAINTENANCE	13,500.00	12,600.97	899.03	93.34	14,189.27
206.336.930.003	BUILDING MAINTENANCE	3,100.00	3,414.42	(314.42)	110.14	2,915.18
206.336.950.000	OVERHEAD CHARGES	9,889.00	8,240.50	1,648.50	83.33	9,694.80
206.336.956.000	MISCELLANEOUS	1,225.00	648.50	576.50	52.94	622.01
206.336.963.000	EDUCATION & TRAINING	5,550.00	1,611.04	3,938.96	29.03	1,568.09
206.336.963.001	EDUCATION FIRE PREVENTION	1,000.00	923.49	76.51	92.35	1,007.43
206.336.963.002	INTERNALLY SPONSORED TRAINING EXPENSES	7,500.00	739.15	6,760.85	9.86	14,685.20
206.336.964.000	RESCUE SQUAD TRAINING	3,235.00	676.50	2,558.50	20.91	1,935.42
206.336.966.000	TRF TO EQUIP SAVINGS-MEMO FOR BUDGET	30,000.00	0.00	30,000.00	0.00	0.00
206.336.967.000	CAPITAL OUTLAY BELOW CO POLICY	7,100.00	9,359.19	(2,259.19)	131.82	13,385.44
206.336.977.001	CAPITAL OUTLAY	5,000.00	29,500.00	(24,500.00)	590.00	0.00
TOTAL EXPENDITURES		278,126.00	191,346.72	86,779.28	68.80	218,950.12
Fund 206 - MID MICHIGAN COMMUNITY FIRE DEPARTMENT:						
TOTAL REVENUES		278,126.00	307,004.81	(28,878.81)	110.38	285,448.25
TOTAL EXPENDITURES		278,126.00	191,346.72	86,779.28	68.80	218,950.12
NET OF REVENUES & EXPENDITURES		0.00	115,658.09	(115,658.09)	100.00	66,498.13

# FIRE CHIEF'S REPORT



**St. Louis Area Fire Department.  
Fire Chiefs Report. May 14, 2019.**

1. **2019 Alarms:** 120 alarms as of April 30, 2019.
2. **Staffing and Personnel:** preparing to interview two applicants.
3. **Apparatus:**

**E-641:** experienced a significant power steering fluid leak. Jansens were unable to identify the cause. Has not happened again.

**E-621:** repaired air shoreline autoeject.

**E-622 Spencer Pumper:** foam system re-sealed and repaired. Replaced tank-to-pump valve. Replaced pump anode. Installed back-up camera.

**E-671 US Tanker:** replaced rear side marker light and fuse..

4. **Training:**

- a. S. Kelly and G. Kolhoff are enrolled in a pump school at St. Charles in May and June.
- b. March 2, we hosted the class "25 to Survive".
- c. March 28, Jennifer Dill and Robert March attended Pipeline Emergencies training.
- d. April 1, ten firefighters attended "Stop the Bleed" training that focuses on rapid bleeding control of major trauma or multiple casualty events.
- e. April 27, we hosted the class "Size Up and Command for the Small Fire Department".

5. **Equipment:**

- a. The high-pressure airbags have been replaced.
- b. The new extractor-washer is now in use. The old washer was donated to Elsie Area Fire Department after their washer quit working.
- c. Ordered a new porta-tank as the old one is leaking significantly. The new tank arrived damaged so was refused. The new tank comes with an aluminum frame and is easily deployed by two people..

**6. Other:**

- a. The apparatus committee continues refining specifications for replacement apparatus for E-641 Spencer Rescue (2002).
- b. Purchased a quantity of tourniquets and blood clotting dressings to assemble bleed kits to be used in event of a mass casualty/trauma occurrence.
- c. New requirements from the State require Rescue to have a mechanically operated suction device. Am in the process of ordering one.
- d. Evaluating first responder body armor.
- e. Exploring potential uses and the implications of using a drone in the fire service.
- f. The departments who had expressed interest in our Genesys extrication tools have not responded. I would like to list them for sale on-line.
- g. Met with Delhi Twp. Fire Chief Brian Ball, President of MI-MABAS, and Mr. Trent Atkins, Executive Director of MI-MABAS, to discuss MI-MABAS membership (Michigan Mutual-Aid Box Alarm System). This is a mutual-aid agreement extending across the mid-west and other areas of the nation eliminating need of other agreements and making tremendous resources available to all members. Alma and Ithaca Fire Departments are interested in pursuing membership and Breckenridge has voiced and interest in getting more information.

**7. Requests:**

- a. Approve MI-MABAS membership and sign agreement.

Respectfully submitted,



Richard L. Apps, Fire Chief



# ST. LOUIS AREA FIRE DEPARTMENT

CITY OF ST. LOUIS \* BETHANY TWP \* JASPER TWP \* PINE RIVER TWP

Visit: 220 S Main Street  
Mail: 300 N Mill Street  
St. Louis, Michigan 48880

Richard L. Apps, Chief  
Phone: 989.681.8394  
Fax: 989.681.8395

## Run Report: Apr. 2019.

	<u>APR. 2019</u>		<u>Year to Date</u>	
	<u>Fire</u>	<u>MFR</u>	<u>Fire</u>	<u>MFR</u>
City of St. Louis	1	21	4	64
Bethany Twp.	1	1	3	10
Jasper Twp.	0	2	5	8
Pine River Twp.	0	3	3	14
Mutual-aid	3		9	
<b>TOTAL</b>	<b>5</b>	<b>27 (32)</b>	<b>24</b>	<b>96 (120)</b>

**Complaints: Year to Date: 10**

## Run Distribution:

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
Fires	3	3	4	2								
JAWS	0	3	0	0								
Mutual-aid	1	4	1	3								
<u>MFR</u>	<u>24</u>	<u>21</u>	<u>24</u>	<u>27</u>								
<b>TOTAL:</b>	<b>28</b>	<b>31</b>	<b>29</b>	<b>32</b>								

## MUTUAL-AID REPORT:

### Mutual-aid Received Apr. 2019

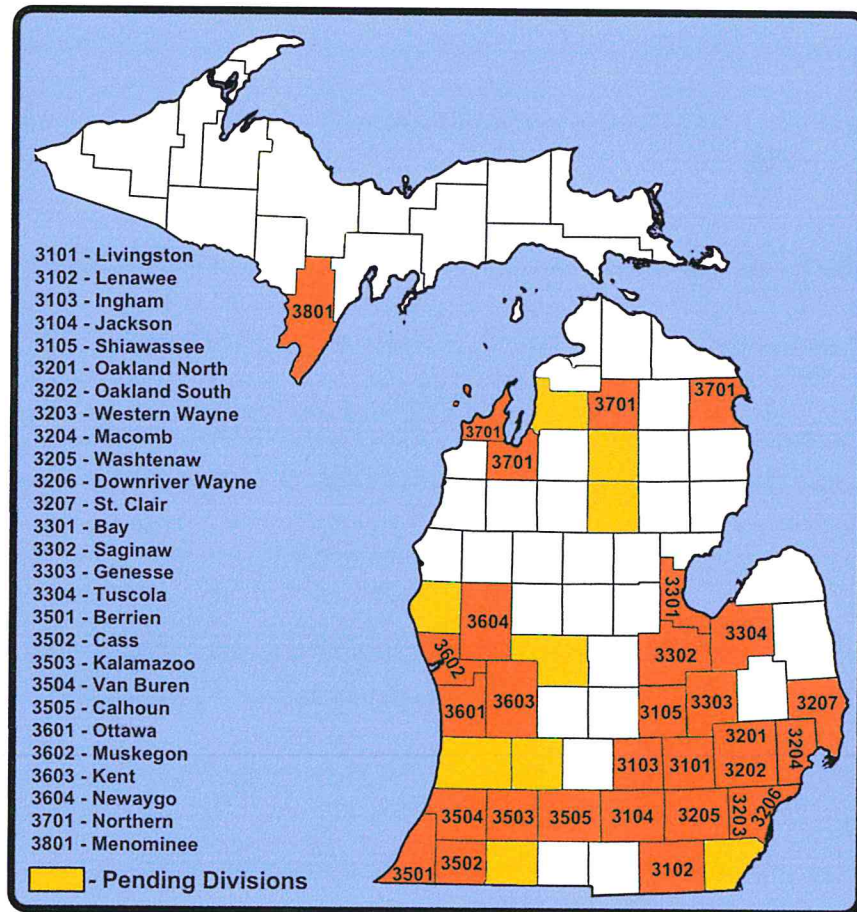
4/21/19	414 W. Prospect St.	Alma F.D.
4/22/19	2636 E. Madison Rd.	Alma F.D., Breckenridge F.D.

### Mutual-aid Given Apr. 2019.

4/20/19	715 E. VanBuren Rd.	Breckenridge F.D.
4/22/19	7950 N. Alger Rd.	Alma F.D.
4/25/19	Jackson & Barry	Breckenridge F.D.

Michigan Mutual Aid  
Box Alarm System  
Association Agreement

# Current and Pending Michigan MABAS Divisions



## OUR MISSION STATEMENT

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The mission of Michigan MABAS is to coordinate the effective and efficient intrastate and interstate mobilization and deployment of fire, emergency medical services, and special operations mutual aid resources, during natural and man-made emergencies and disasters.

## CONTACT US

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 [info@michiganmabas.us](mailto:info@michiganmabas.us)  
(<mailto:info@michiganmabas.us>)  
 (989) 455-1135

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 [Back To Top](#)

**AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION  
AGREEMENT**

Effective Date: \_\_\_\_\_

**BETWEEN**

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES  
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

**WHEREAS**, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

**WHEREAS**, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

**WHEREAS**, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

**WHEREAS**, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

**WHEREAS**, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

## **SECTION TWO**

### **Definitions**

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means the MI-MABAS Agreement.
- B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a



Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;
- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

- I. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;
- K. "Executive Board" means the governing body of MI-MABAS composed of Division representatives.
- L. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. "Special Operations Teams" means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

### **SECTION THREE**

#### **Establishment of the Association, the Divisions and Executive Board of MI-MABAS**

##### **A. Establishment of the Association**

1. The Parties intend and agree that MI-MABAS is established as separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is "Michigan Mutual Aid Box Alarm System Association".

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

**B. Establishment of the Executive Board.**

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

## **SECTION FOUR**

### **Duties of the Executive Board**

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

## **SECTION FIVE**

### **Rules and Procedures**

Rules, procedures, and by laws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

## **SECTION SIX**

### **Authority and Action to Effect Mutual Aid**

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedure established and maintained by the MI-MABAS Association.

- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.
- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

## **SECTION SEVEN**

### **Jurisdiction Over Personnel and Equipment**

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress.

Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

## **SECTION EIGHT**

### **Compensation for Aid**

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

## **SECTION NINE**

### **Insurance**

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The

Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

## **SECTION TEN**

### **Liability**

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

## **SECTION ELEVEN**

### **No Waiver of Governmental Immunity**

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

## **SECTION TWELVE**

### **Term**

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.



- C. This Agreement shall continue until terminated by the first to occur of the following:
- (i) The Association consists of less than two (2) Parties; or,
  - (ii) A unanimous vote of termination by the total membership of the Executive Board.

## **SECTION THIRTEEN**

### **Miscellaneous**

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

Mid-Michigan Community Fire Control Board a.k.a. St. Louis Area Fire Department.  
Political Entity

\_\_\_\_\_  
Chief Executive Official

\_\_\_\_\_  
Date

Resolution 2019-02  
2018-2019 Budget  
Amendment

FIRE BUDGET AMENDMENTS NEEDED

CHANGE IN FUND BALANCE	Original Budget 2018-2019	Amended Budget 2018-2019	Increase (Decrease)	Notes on Change
<b>Beginning Balance - Committed for Equipment</b>	145,135	208,584	63,449	Adjust to 6/30/18 actual ending amount
Current Appropriations Commitment	30,000	38,895	8,895	Expected surplus funds
Expenses - Use of Equipment Funds	-	-	-	
<b>Ending Balance - Committed for Equipment</b>	175,135	247,479	72,344	
<b>Beginning Balance - Unassigned</b>	208,595	211,643	3,048	Adjust to 6/30/18 actual ending amount
Revenue	278,126	307,061	28,935	Class Fees revenue lower \$7,500; donations received \$9,800; grant received \$24,000; restitution and misc received \$2635
Expenses (from non-committed funds)	(248,126)	(268,166)	20,040	class costs decrease \$6720; equip purchases expected with donations/grant \$26760
Transfers to Equipment Commitment	(30,000)	(38,895)	8,895	Expected Surplus funds after adjusting to minimum unassigned
<b>Ending Balance - Unassigned</b>	208,595	211,643	3,048	Adjust ending balance to approx 75% of next budget

Amendment to the 2018-2019 Budget

Minutes of the regular meeting of the Mid-Michigan Community Fire Control Board of St. Louis, County of Gratiot, Michigan held on the 14<sup>th</sup> day of May, 2019, at 5:30 P.M.

Present:

Absent:

The following preamble and resolution were offered by Member Giles, and supported by Member Long:

**WHEREAS**, it is necessary for the Mid-Michigan Community Fire Control Board to amend the budget for 2018-2019 fiscal year.

**NOW THEREFORE IT BE RESOLVED**, the Mid-Michigan Community Fire Control Board recognizes the following significant events causing the need to amend the budget: Beginning Fund Balances require adjustment to the previous years ending results; Grants and or donations have been received for which added expenditures can now be made; and the fire fighters training program has differences in what was anticipated. It is the intent that member contributions will remain as originally budgeted and said revenues and related expenses will become a use or source of available unassigned fund balance, as applicable. Additionally, adjustments are needed in compliance with the Fund Balance Policy.

**BE IT FURTHER RESOLVED**, the Mid-Michigan Community Fire Control Board has amended its budget for the 2018-2019

Fiscal Year as summarized below:

CHANGE IN FUND BALANCE	Original Budget 2018-2019	Amended Budget 2018- 2019
<b>Beginning Balance - Committed for Equipment</b>	145,135	208,584
Current Appropriations Commitment	30,000	38,895
Expenses - Use of Equipment Funds	-	
<b>Ending Balance - Committed for Equipment</b>	175,135	247,479
<b>Beginning Balance - Unassigned</b>	208,595	211,643
Revenue	278,126	307,061
Expenses (from non-committed funds)	(248,126)	(273,598)
Transfers to Equipment Commitment	(30,000)	(38,895)
<b>Ending Balance - Unassigned</b>	208,595	206,211

Ayes:

Nays: NA

Absent: NA

Resolution declared adopted this 14th day of May, 2019.

\_\_\_\_\_  
Bobbie Jo Marr, Secretary

**CERTIFICATION**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Mid-Michigan Community Fire Control Board, County of Gratiot, Michigan, at a regular meeting held May 14, 2019.

\_\_\_\_\_  
Bobbie Jo Marr, Secretary